



Frederick County, MD • Municipality Information for Building Permit Applicants

Department of Permits and Inspections, 30 North Market Street, Frederick, MD 21701 Phone: 301-600-2313

| NAME OF MUNICIPALITY | ADDRESS OF MUNICIPAL OFFICE FOR MUNICIPAL APPLICATION | CONTACT PERSON | TELEPHONE NUMBER | EXPEDITED PROCESSING ACCEPTED? | CALL TOWN FIRST BEFORE APPLYING? |
|----------------------|---|---|--------------------------|--|--|
| Brunswick | 1 W. Potomac St. Brunswick, MD 21716 | Kim Mezzanotte Bruce Dell | 301-834-7500 Ext. 114 | YES | YES |
| Burkittsville | Burkittsville Ruritan, 500 E. Main St., P.O. Box 485, Burkittsville, MD 21718 OR Myersville Town Hall | Bradford Dyjak, Town Planner & Zoning Administrator | 240-457-7583 | YES, Available Wed., Fri., & Appt. | YES, Must address zoning issues first. |
| Emmitsburg | Emmitsburg Town Office, 300A South Seton Avenue | Mark Walls | 301-600-6309 | YES, If Zoning Permit has been issued. | Recommended to ensure availability. |
| Middletown | Middletown Municipal Center 31 West Main Street, Middletown, MD 21769 | Cindy Unangst, Zoning Administrator | 301-371-6171 Ext. 13 | YES, if available | YES |
| Myersville | Town Hall, 301 Main Street, P.O. Box 295, Myersville, MD 21773 | Bradford Dyjak, Town Planner & Zoning Administrator | 301-293-4281 | YES, Available Mon., Tues., Thurs. & Appt. | YES, Must address zoning issues first. |
| New Market | 39 West Main Street New Market, MD 21774 | Karen Durbin, Town Clerk | 301-865-5544 | YES | YES |
| Rosemont | n/a: no commercial property | | | | |
| Thurmont | 10 Frederick Road Thurmont, MD 21788 | Becky Long, Bill Blakeslee or Jim Brown | 301-271-7313 | YES | YES |
| Walkersville | 21 West Frederick Street Walkersville, MD 21793 | Susan Hauver | 301-845-4500 | YES, M-F 9:30 – 3:00 | YES |
| Woodsboro | 2 South 3 rd Street Woodsboro | Mary Rice | 301-898-3800 | YES | YES |